

Signhills Academy

Remote Education



Approved by: Trust Board

Date: Summer 2025

Next review due by: Summer 2026

Attendance

Classroom staff will keep a record of daily contact with children. If children are not present on the online platforms then staff will contact home by text or by telephone. If contact cannot be made with parents for two days, the school will then arrange a home visit to be assured of no safeguarding concerns.

Remote Education

We will educate our children through Google Classroom (incorporating Google Meet). We are aware of the increased amount of 'screen time' and therefore will ensure that children are not on a device for an entire school day. There will be a mixture of live lessons and set activities.

Teachers will deliver 'whole class' online learning. Small group work will be led virtually by teaching assistants to support interventions and SEND provision. We will operate a normal school day, with all subjects and timetables followed.

Learning will continue to follow existing long term plans for each year group.

Children who are in school will receive the same education as those accessing from home.

Assessment and Feedback

Assessment for learning will take place during live learning sessions. Children will also submit work through Google Classroom and receive feedback through whole class / group sessions.

Google Classroom assignments will also be used to assess children's knowledge and understanding.

Resources

Books and other resources will be dropped off to families periodically. Children may receive books even if they have not yet filled their current book. This is to ensure that we minimise the amount of times staff are needed to use days for deliveries.

Families will also be loaned additional ICT equipment, where available, to ensure they have access to appropriate equipment to engage with remote education.

Safeguarding during school closure

- There will be daily check-ins for all children by the classroom staff via the class Google Meet.
- If contact cannot be established, a text will be sent. If this does not generate a response from apartments a telephone call will be made. If no contact can be made on two consecutive days a home visit will be undertaken by EWO.
- Online safety protocols are set up for parents, staff and children for the safe use of Google Classroom and Google Meet.
- We will promote online safety and provide advice, guidance and training for staff, students and parents/carers on a regular basis.
- Any inappropriate use of the @signhillsacademy.co.uk domain may lead to the removal of access for the children involved.
- For any children who are on the Child Protection Register, a risk assessment has been undertaken with the social worker and family. If there is not engagement in line with the agreed plan, daily details are sent to the local authority to inform relevant social workers.
- Children can contact teachers via Google Classroom.
- Parents can contact teachers by email using their school class email address.
- The school office remains open during the school day and parents can contact senior staff or pass messages to other staff by telephoning the school. The Learning Mentors can be contacted directly during the school day on the numbers provided to parents.
- Well-being is supported and promoted by all our staff.

Parental Expectations

I understand that my child will interact with Signhills Academy staff and fellow pupils using Google Meet and Google Classroom, within the academy's G Suite domain (signhillsacademy.co.uk), and that they will communicate using chat functions, the microphone and the camera.

If my child or I are invited to meet by an individual or organisation not using said address format, I will report this to the Designated Safeguarding Lead, Mr Carr, immediately as a potential safeguarding issue in accordance with Signhills Academy's Safeguarding and E-Safety Policies.

I understand that school staff or other children must not be invited to meet on the academy's 'Meet' by parents or by children.

I understand that as a parent or guardian, I am responsible for supervising the suitability of my child's online access, communication and the 'home' setting (wherever distance learning is taking place outside of school). This includes ensuring they have a quiet, safe space from which to meet (in an appropriate room).

I will ensure that my child's log-in details are kept secure and that the G Suite account is only used, by my child, for activities permitted by the academy.

I will ensure my child is wearing appropriate clothing, and that there are no age-inappropriate or unlicensed background noises visuals or moving images and that the sessions

I understand that only my child will join the lessons, and that adults and other children will not be permitted to partake. Note: Parents are encouraged to remotely supervise (but not appear on screen). Each session will end at the staff member's discretion. I will ensure that the sessions are not overheard or viewed by others.

I will treat as confidential any information I become privileged to through supporting my child's access to Google Meet and Google Classroom.

I understand that staff members will approach Google Meet and Google Classroom as being an extension of the academy learning environment. As such, classroom and school expectations, procedures, policies, and rules will be adhered to as normal – by staff and children alike. Staff members will facilitate and lead all sessions and will follow Signhills Academy's Behaviour policy and classroom expectations.

I will contact the academy as a matter of urgency regarding any significant concerns which arise as a result of my child's access to the remote learning provision.